



REQUISITION OF A WATER MAIN – EXPLANATORY NOTES

For housing development sites or commercial or industrial developments or re-developments, a new water main to extend our existing water distribution system to your site will probably be required. When the water main is to be provided to supply water for domestic purposes, your request is called a “**water main requisition**”. In some circumstances, it will also be necessary for us to provide or upsize other mains away from the site (called “off-site mains”) or to provide other apparatus such as service reservoirs or pumping stations as a consequence of the new supply. The possibility that there will be such requirements will be identified in response to an enquiry at the feasibility stage.

You can either ask us to arrange to lay the new water mains and service pipes, or you can lay the water mains and service pipes yourself or by using a contractor that you appoint. Water mains that you lay yourself or appoint a contractor to lay are “self-laid mains”. Because we will ultimately adopt these self-laid mains and assume responsibility for them, the self-laying of mains has to be controlled and is covered by the Code of Practice for Self-Laying of Water Mains and Services and our *Self-Lay Policy*.

Water mains requisitions for developments are requested using our *Application Form for Requisition of a Water Main*, which requires information that enables us to assess the application.

There could be several components to the charges we make for a requisition main, which are:-

- **Feasibility charge.** If you have not previously asked us to carry out a study to determine whether or not we can supply the development or to prepare budget costs for doing so we will need to carry out this study at this stage. We will do this first and advise you accordingly before progressing.
- **Requisitioning charge.** This charge is for the cost of providing the requisition main that links the new connections to the existing distribution system. It would also cover the provision of any tanks, service reservoirs or pumping stations that might be needed as a consequence of the new main. The charge is less than the full cost of providing the requisition main as an allowance is made in its calculation for the estimated revenue we will receive from the use of the main over the following twelve years.
- **Off-site mains charge.** For new mains, tanks, service reservoirs and pumping stations that are not subject to the requisitioning charge arrangement, the full cost of the work is charged as an “off-site mains charge”.

In addition to the requisition of a water main you will need to complete our *Application Form for a New Water Connection Quotation* for each building on the development. There will be infrastructure, building water and connection charges for connecting the new properties to the requisitioned main

Charges are detailed in the Company's Scheme of Charges.

Financial arrangements are different for self-laid mains. If you self-lay mains that would qualify as requisition mains (as described above), we will pay you or allow you an "asset value", which is an amount in recognition of the future revenue for supplies of water connected to new mains. This is explained in more detail in the Code of Practice for Self-Laying of Water Mains and Services and our Self-Lay Policy.

Before completing the application form you should read the Conditions for Requisitioned Mains.